

SIGN-IN SHEET

Name	E-mail Address
Jacqueline Vulcano	jvulcano@cwc.edu
Kaye Lively	kaye.lively@ewc.wy.edu
Kelsee Miller	kmiller@caspercollege.edu
Laurie Carollo	lcarollo@westernwyoming.edu
Kristi Young	Kyoung@westernwyoming.edu
Marcy Jordan	marcy.jordan@nwc.edu
Eliska Garcia	egarcia@cwc.edu
Lise Hillmer	lhillmer@cwc.edu

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

- ☒ Teacher
- ☐ Local Program Staff
- ☐ Professional Development/Trainer
- ☐ State Director

- ☐ State Staff (e.g., data/fiscal/administrative/program)
- ☐ Researcher
- ☐ Contractor
- ☐ Other

Participant 5-digit zip code (either home or work): 82601

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.	X			
2. The training materials and resources were relevant to the topic.	X			
3. The training content covered the stated learning objectives in the time allotted.	X			
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.	X			
5. The presenter provided opportunities to ask questions and gave quality responses.	X			

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.	X			
7. I feel more prepared to incorporate what I have learned into my practice.	X			
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.	X			
9. I would recommend this training to a colleague.	X			
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.	X			

Open Comment: What suggestions do you have for improving this training?

*This was wonderful!
Thank you!*

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

☒ Teacher

☐ Local Program Staff

☐ Professional Development/Trainer

☐ State Director

☐ State Staff (e.g., data/fiscal/
administrative/program)

☐ Researcher

☐ Contractor

☐ Other

Participant 5-digit zip code (either home or work): 82001

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.	✓			
2. The training materials and resources were relevant to the topic.	✓			
3. The training content covered the stated learning objectives in the time allotted.	✓			
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.	✓			
5. The presenter provided opportunities to ask questions and gave quality responses.	✓			

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.	✓			
7. I feel more prepared to incorporate what I have learned into my practice.	✓			
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.	✓			
9. I would recommend this training to a colleague.	✓			
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.		✓		

Open Comment: What suggestions do you have for improving this training?

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Teacher | <input type="checkbox"/> State Staff (e.g., data/fiscal/
administrative/program) |
| <input type="checkbox"/> Local Program Staff | <input type="checkbox"/> Researcher |
| <input type="checkbox"/> Professional Development/Trainer | <input type="checkbox"/> Contractor |
| <input type="checkbox"/> State Director | <input type="checkbox"/> Other |

Participant 5-digit zip code (either home or work): 822 46

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.	✓			
2. The training materials and resources were relevant to the topic.	✓			
3. The training content covered the stated learning objectives in the time allotted.	✓			
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.	✓			
5. The presenter provided opportunities to ask questions and gave quality responses.	✓			

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.	✓			
7. I feel more prepared to incorporate what I have learned into my practice.	✓			
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.	✓			
9. I would recommend this training to a colleague.	✓			
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.	✓			

Open Comment: What suggestions do you have for improving this training?

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

- ☒ Teacher
☐ Local Program Staff
☐ Professional Development/Trainer
☐ State Director
☐ State Staff (e.g., data/fiscal/administrative/program)
☐ Researcher
☐ Contractor
☐ Other

Participant 5-digit zip code (either home or work): 82901

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.	X			
2. The training materials and resources were relevant to the topic.	X			
3. The training content covered the stated learning objectives in the time allotted.		X		
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.	X			
5. The presenter provided opportunities to ask questions and gave quality responses.	X			

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.		X		
7. I feel more prepared to incorporate what I have learned into my practice.		X		
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.	X			
9. I would recommend this training to a colleague.	X			
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.		X		

Open Comment: What suggestions do you have for improving this training?

In a two hour class I think half way through let us stand up and stretch for 5 minutes to get our blood flowing again. Other than that it was great! Thanks ☺

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Teacher | <input type="checkbox"/> State Staff (e.g., data/fiscal/
administrative/program) |
| <input type="checkbox"/> Local Program Staff | <input type="checkbox"/> Researcher |
| <input type="checkbox"/> Professional Development/Trainer | <input type="checkbox"/> Contractor |
| <input type="checkbox"/> State Director | <input type="checkbox"/> Other |

Participant 5-digit zip code (either home or work): 82901

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. The training materials and resources were relevant to the topic.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. The training content covered the stated learning objectives in the time allotted.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. The presenter provided opportunities to ask questions and gave quality responses.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. I feel more prepared to incorporate what I have learned into my practice.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. I would recommend this training to a colleague.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Open Comment: What suggestions do you have for improving this training?

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Teacher | <input type="checkbox"/> State Staff (e.g., data/fiscal/
administrative/program) |
| <input type="checkbox"/> Local Program Staff | <input type="checkbox"/> Researcher |
| <input type="checkbox"/> Professional Development/Trainer | <input type="checkbox"/> Contractor |
| <input type="checkbox"/> State Director | <input type="checkbox"/> Other |

Participant 5-digit zip code (either home or work): 83001

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.	X			
2. The training materials and resources were relevant to the topic.	X			
3. The training content covered the stated learning objectives in the time allotted.	X			
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.	X			
5. The presenter provided opportunities to ask questions and gave quality responses.	X			

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.	X			
7. I feel more prepared to incorporate what I have learned into my practice.	X			
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.	X			
9. I would recommend this training to a colleague.	X			
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.	X			

Open Comment: What suggestions do you have for improving this training?

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.

Division of Adult Education and Literacy Customer Satisfaction Survey

Instructions: Please complete this 10 question survey to help us improve the trainings we offer. Your survey is anonymous and confidential. We do not use any technical or non-technical means of tracking responses.

Submit your completed survey to the presenter.

Training Code: IT02FF

Title: Reboot Your Digital Strategy

Date: August 8, 2019

Presenter and Code: Mary Gaston (102017)

Current professional role (select one):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Teacher | <input type="checkbox"/> State Staff (e.g., data/fiscal/
administrative/program) |
| <input type="checkbox"/> Local Program Staff | <input type="checkbox"/> Researcher |
| <input type="checkbox"/> Professional Development/Trainer | <input type="checkbox"/> Contractor |
| <input type="checkbox"/> State Director | <input type="checkbox"/> Other |

Participant 5-digit zip code (either home or work): 82520

Please indicate the extent to which you agree or disagree with the following statements.
(Select **ONE** in each row.)

A. Quality of Materials and Delivery	Strongly Agree	Agree	Disagree	Strongly Disagree
1. The format was an effective method for delivering this content.		X		
2. The training materials and resources were relevant to the topic.		X		
3. The training content covered the stated learning objectives in the time allotted.		X		
B. Presenter Expertise	Strongly Agree	Agree	Disagree	Strongly Disagree
4. The presenter was very knowledgeable about the topic.		X		
5. The presenter provided opportunities to ask questions and gave quality responses.	X			

C. Relevance	Strongly Agree	Agree	Disagree	Strongly Disagree
6. The training content was relevant to my practice.		X		
7. I feel more prepared to incorporate what I have learned into my practice.		X		
D. Overall Satisfaction	Strongly Agree	Agree	Disagree	Strongly Disagree
8. I know more about this topic than I did before.		X		
9. I would recommend this training to a colleague.		X		
10. Based on my experience in this training, I plan to enroll in another LINCS training in the future.		X		

Open Comment: What suggestions do you have for improving this training?

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542 (Expires 7/31/2020). Note: Please do not return the completed Customer Feedback Form to this address.